



# Bay Lake 4-H Camp Counselor

\*Youth in grades 9-13 during the 2017-2018 school year

We are looking for a committed group of approximately 16 counselors to join our team for Bay Lake 4-H Camp from **August 6-10<sup>th</sup>, 2018!** By becoming a camp counselor, you will be a part of a team of young adults that will help deliver youth development curriculum and programs of the University of Minnesota. Counselors also volunteer some time throughout the summer to prepare for camp. This includes attending training and planning meetings. Training topics include basic first-aid, STEM programming, learning songs and games, inclusivity, and mentoring skills.

The Bay Lake 4-H Camp Counselor selection includes:

**PART 1: Application.** Please complete the entire application. This includes questions about your experience, availability for trainings, and references.

**PART 2: Resume.** Include your resume to the application (as a separate document). A resume is a 1-2 page document that outlines your education, volunteer experience, work, and qualifications. This site may be useful to look through when preparing <https://z.umn.edu/CampCounselorResumeHelp>. If you need additional assistance in this area, please contact Alneida. *\*You do not need to have previous work experience to be selected\**

**PART 3: Group interviews.** These are scheduled for **Wednesday, Feb 28<sup>th</sup>** from 5:30-7pm at “The Barn”, Ramsey County Extension Office (2020 White Bear Ave., Maplewood, MN) and **Thursday, March 8<sup>th</sup>** from 5:30-7pm at UROC (2001 N. Plymouth Ave, Minneapolis). You only need to attend one. These group interviews are “drop-in” and typically last 15 minutes.

**PART 4: Agreement/Consent.** Signatures are needed from both parent/guardian and youth.

**Let us know which day you will be coming for an interview on your application.** Final decisions will be made by camp staff to ensure a qualified, diverse group of counselors. Please contact Alneida at 612-624-7603 if you need to make alternative arrangements. Some criteria will include:

- An application and resume that are in by **Thursday, February 22, 2018**
- Experience working with younger children, planning events, and in leadership roles
- Performance and attitude at past events
- Involvement in 4-H (especially camp and leadership) opportunities



# PART 1: Application Form

NAME \_\_\_\_\_ M \_\_\_\_ F \_\_\_\_ GRADE (2017-18 school year) \_\_\_\_\_  
ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ ZIP \_\_\_\_\_  
HOME PHONE \_\_\_\_\_ YOUTH CELL PHONE \_\_\_\_\_  
YOUTH E-MAIL \_\_\_\_\_

PARENT/GUARDIAN(S) NAME: \_\_\_\_\_ PARENT/GUARDIAN(S) EMAIL: \_\_\_\_\_

**What previous experience do you have working with youth of different ages, backgrounds, and abilities?**

**What responsibilities do you expect to have as a camp counselor?**

**Are you available for the mandatory 4-H Camp Counselor trainings listed below? Write Yes/No**

\_\_\_\_\_ **Sunday, May 20<sup>th</sup>** - 5:30 - 8:30pm

\_\_\_\_\_ **Monday June 11<sup>th</sup>** - 5:30 - 8:30pm

\_\_\_\_\_ **Saturday, June 23<sup>rd</sup>** and

\_\_\_\_\_ **Sunday, June 24<sup>th</sup>** - 9:00am - 5:00pm (both days)

\_\_\_\_\_ **Sunday, July 22<sup>nd</sup>** - 5:00 - 8:30pm  
Final packing and planning

\_\_\_\_\_ **Sunday, August 5<sup>th</sup>** - 4:00 - 7:00pm  
Final packing and planning

\_\_\_\_\_ **Monday, August 6<sup>th</sup> - Friday, August 10<sup>th</sup>**  
Bay Lake 4-H Camp Week

REFERENCES: Please list names and both day and evening phone numbers of two references other than family members or 4-H staff. (For example: teachers, employers, etc.)

**Name #1** \_\_\_\_\_ Relationship \_\_\_\_\_

Phone Numbers: Day \_\_\_\_\_ Evening \_\_\_\_\_

**Name #2** \_\_\_\_\_ Relationship \_\_\_\_\_

Phone Numbers: Day \_\_\_\_\_ Evening \_\_\_\_\_



## PART 2: Resume

Include your resume with this application and submit at the same time.

## PART 3: Group Interviews

**PLEASE CIRCLE ONE of the following INTERVIEW DATES:**

Wednesday, February 28 (The Barn)

or

Thursday, March 8 (UROC)

Please review the address for each of these (located on the first page).

## PART 4: Agreement/Consent

### Camp Counselor Applicants

*I understand that all applicants must successfully complete the selection and training process before being selected as Bay Lake 4-H Camp Counselor. If selected, I will uphold the camp rules and procedures and abide by the 4-H Code-of-Conduct (<http://z.umn.edu/codeofconduct4h>) during the entire camp week. I will conduct myself as a responsible young adult.*

*I hereby certify that all of the entries on this application are true and complete. I also understand that records and criminal background or reference checks may be conducted on me at any time during the application process as a 4-H Camp Counselor to the University of Minnesota Extension. I understand that University of Minnesota Extension programs and employment are open to all, regardless of race, color, religion, sex, age, veteran status, national origin, disability, or political affiliation. University of Minnesota Extension is an equal opportunity employer.*

\_\_\_\_\_  
Camp Participant Signature                      Date

### Parent/Guardian(s)

*I have read all of the information contained in this form in relation to the activity (including any attached material) and I am aware of all camp counselor requirements. I give consent for my child, \_\_\_\_\_ (print youth name) to participate in the activity detailed above.*

\_\_\_\_\_  
Parent/Guardian Signature                      Date

\_\_\_\_\_  
Parent Phone Number

**DUE Thursday, February 22<sup>nd</sup>**

**Please send forms to:**

Alneida Madrigal

Urban Youth Development

475 Coffey Hall, 1420 Eckles Avenue

St. Paul MN 55108

For any questions, contact Alneida at 612-624-7603 or

[malneida@umn.edu](mailto:malneida@umn.edu)

