



Minnesota 4-H Youth Development
4-H Clubs Olmsted County Leaders Council
Minnesota
Standing Rules/Operating Procedures

- A. Adult Advisor to the Youth Treasurer
a. The Adult Advisor to the Youth Treasurer will be confirmed as a non-voting member of the executive committee upon screening, training, and recommendation of 4-H Program Staff.
b. The Adult Advisor to the Youth Treasurer will be confirmed on a yearly basis and may serve consecutive terms. (Exempt from term limits)
c. The roles and responsibilities of the adult advisor to the youth treasurer are outlined in the 4-H Financial Management Policies.

Related: Constitution Article VII & By-Laws Article F

- A. All money (donated, earned, given, etc) to the 4-H Program in the name of a project area (Dog Training, Horse, Shooting Sports, Rabbit, etc) will be deposited in the Olmsted County 4-H Council Treasury and will be available upon request for use exclusively by that project area.
B. Upon dissolution of the project area, assets shall be used to pay any debts of the project group. Remaining assets shall be distributed to the Olmsted County 4-H Program and used exclusively for the purpose of program development directly related to the enrichment of the 4-H youth development program.
C. Reimbursement of event participation (subject to review by the budget committee and submitted each year). While methods of reimbursement may be different for each event, the preferred method will be that of offsetting the initial registration cost (either through "discounted" registration or direct payment to event/program registration in the name of the participant).

Table with 3 columns: Event, Youth, Adult. Rows include CWF - Citizenship Washington Focus, BLU - Building Leadership and Understanding, and Regional Project Bowl.

State Project Bowl	Reviewed each year	None; as there is no 4-H Housing/Chaperone/Adult Cost for this event by the 4-H Program
YELLO – Youth Exploring Leadership and Learning Outloud!	½ Registration Fee**; T-Shirt cost covered by individual	Fully Covered; T-Shirt cost covered by individual
Regional Summer Camp	½ the Registration Fee (at “Early-Bird” rate)	None; as there is no 4-H Housing/Chaperone/Adult Cost for this event by the 4-H Program
State Fair (General & Livestock Encampment)	Program Fee; remaining cost covered by individual	Fully Covered; provided 4-H housing, meals, and transportation are used (overnight parking will be covered by individual)
State Dog Show	Program Fee <b>plus</b> One Class Fee; remaining cost covered by individual  (program fee currently covers multiple dogs)	None; as there is no 4-H Housing/Chaperone/Adult Cost for this event by the 4-H Program
State Lama Show	Program Fee; remaining cost covered by individual	Fully Covered; provided 4-H housing, meals, and transportation are used (overnight parking will be covered by individual)
State Horse Show (Animal)	Program Fee (1 <sup>st</sup> Horse Only); remaining cost covered by individual	None; as there is no 4-H Housing/Chaperone/Adult Cost for this event by the 4-H Program
State Horse Show (w/o Animal)	Program Fee; remaining cost covered by individual	None; as there is no 4-H Housing/Chaperone/Adult Cost for this event by the 4-H Program
State Shoot	None	None; as there is no 4-H Housing/Chaperone/Adult Cost for this event by the 4-H Program

General Mileage	University policy is that individuals are to track their mileage and report it appropriately on yearly tax returns (itemized); individuals and families may speak with each other and make arrangements for transportation and cost upon private agreement if they so wish.
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\*\*Amount is covered for the first ten county member registrations for that event; additional registrations would be reviewed by Council or Executive Committee and dependent on budget/monetary status.

**Severe Weather Procedures**

Olmsted County 4-H activities will be canceled if it is determined that the weather and roads are in such a condition that the safety and health of the members and volunteers would be endangered. On days when local schools close (either all day or early closure) and will not operate because of severe weather, Olmsted County 4-H sponsored activities will most likely be canceled (except local club meetings, in which case, cancellation is of their members' discretion). Announcements will be made through local media stations as soon as the decision has been reached when necessary. If severe weather develops during business hours, participants may be sent home early. An announcement to this effect will be made through local media stations when necessary. Parents/Guardians may also pick up their children early at any time in inclement weather.

**4-H Competitive Events: Deadlines, Consequences, and Exemptions**

See Chart by Same