**Fundraising Income Transaction Form**
(Always use for fundraisers, regardless of other income transaction forms used.)

Directions: Complete this form for each fundraiser or after each shift of a fundraiser if multiple days.

Date: ___________________  Fundraising Event: _______________________

**BEGINNING CASH:**

<table>
<thead>
<tr>
<th>Currency</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>$10s</td>
<td></td>
</tr>
<tr>
<td>$5s</td>
<td></td>
</tr>
<tr>
<td>$1s</td>
<td></td>
</tr>
<tr>
<td>Quarters</td>
<td></td>
</tr>
<tr>
<td>Dimes</td>
<td></td>
</tr>
<tr>
<td>Nickels</td>
<td></td>
</tr>
<tr>
<td>Pennies</td>
<td></td>
</tr>
</tbody>
</table>

Total: __________ -

Verification Signature #1 (count money before starting)

Verification Signature #2 (count money before starting)

**TOTAL DAILY GROSS INCOME:**

<table>
<thead>
<tr>
<th>Currency</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>$100s</td>
<td></td>
</tr>
<tr>
<td>$50s</td>
<td></td>
</tr>
<tr>
<td>$20s</td>
<td></td>
</tr>
<tr>
<td>$10s</td>
<td></td>
</tr>
<tr>
<td>$5s</td>
<td></td>
</tr>
<tr>
<td>$1s</td>
<td></td>
</tr>
<tr>
<td>Dollar coins</td>
<td></td>
</tr>
<tr>
<td>Quarters</td>
<td></td>
</tr>
<tr>
<td>Dimes</td>
<td></td>
</tr>
<tr>
<td>Nickels</td>
<td></td>
</tr>
<tr>
<td>Pennies</td>
<td></td>
</tr>
</tbody>
</table>

Currency Sub Total $ __________

Checks Total: __________

* Attach copy of bank deposit slip showing individual checks referenced on this form or list the checks on the back of this form. Also attach bank receipt.

**TOTAL GROSS INCOME:**

<table>
<thead>
<tr>
<th>Amount for Deposit:</th>
<th>$ _______</th>
</tr>
</thead>
</table>

- Starting Cash needed for Next Day: $ _______

Verification Signature #1  Date

**For County fundraisers, turn this form into the Extension Office.**
This form will be filed with the income transaction forms.

**For Club fundraisers, turn this form into the Club Treasurer.**

Updated: 10/7/14

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